

**Facilities Committee Meeting**  
**Central office**  
**February 22, 2012 / 12:00pm**  
***Agenda***

I. OPENING PROCEDURES

- A. Time- *Call to Order*
- B. *Recording of attendance by the Secretary*

II. APPROVAL OF MINUTES OF December 22, 2011

III. PRESENTATIONS / REPORTS

IV. CURRENT BUSINESS

**Transportation RFP**

- Last Transportation RFP, totaling six pages was issued in 2006. Laidlaw was selected to continue with the contract.
- Level of service had dropped considerable since First Student took over. First Student indicated that they were meeting the requirement of the contract.
- Current RFP began development in 2010 the best of RFPs from many districts as well as our challenges were added to the sixty page RFP. Bus age requirements, maintenance, insurance, penalties for inadequate staffing were added into the RFP.
- Advertising began in November of 2011 and digital copies were sent to all contractors that responded to the advertising or expressed interest over the past 5 years.
- 11 contractors were present at the mandatory pre-proposal meeting. Resulting from that meeting more than 1000 supporting pages of documentation were sent in three addendums.
- 7 contractors submitted proposals. 5 year base pricing for the contractors ranged from \$12,319,027 to \$17,314,324. Routing pricing for year 1 ranged from \$7,820 to \$250,000.
- The four lowest cost vendors were selected for terminal visits by Sue Knoll & Todd Bergey. Through use of a rubric and review of costs the four contractors were narrowed to two.
- The two top picks were asked to look at their proposal with the opportunity to change any numbers. SLSD requested clarification on some items. The provided proposals were opened on February 16. Following is our analysis of the results..
- Discussion of proposals concluding in recommendation for Board approval.

### **Middle School – HVAC repair**

- Reported late meeting that repair of compressor and unrelated seal could cost as much as \$63,000. The facilities committee authorized repair.
- SLSD is researching if equipment is covered under breakdown insurance.
- Inspector from Insurance Company inspected and requiring tear down of the unit before determination of coverage.

### **High School Sewer**

- Friday, February 10, 2012, the sewer at the high school backed up spilling into the dirt floor basement.
- Repairs were completed over the President's Day Break.
- Removal of all hazardous dirt and materials is under way. The total cost will be an insurance claim at \$33,000.
- This summer the main line outside the building must be excavated. Cameras do not show any problems but this is the second backup since August.

### **Intermediate School - renaming to the Joseph P. Liberati Intermediate School**

- Adding Joseph Liberati's name to the facade on the main entrance is quoted at \$1,885.



- A bronze plaque with Joe's likeness to be hung over the building dedication is estimated at \$1,500 to \$2,000.
- Replacement of the 378 entrance sign is estimated at \$3,000 to \$4,000
- Discussion on timeline for dedication.

## **Demand Response & Energy update**

- **Demand Response Contract** was with Comverge through Costars cooperative. PJM & Costars canceled the Comverge Contract.
- Prices were sought from other Curtailment Services Providers. Clearchoice did not provide a price, Enerwise Global Technologies(Comverge) \$42,731 year 1 and Hess at \$51,929. Administration will recommend proceeding with Hess.
- SLSD purchased the remaining 40% of natural gas for the 2012/2013 school year. Natural gas prices are at an all-time low and as a result our consultant, Compass Energy, felt it was time to lock in. 9,576 DTH were locked in at \$3.531 per DTH..

### **Other** - work in progress: discuss as needed

- Intermediate School Gym Floor
- Lower Milford & LB Playgrounds
- Hopewell Sign & Electric
- Insurance Inspections & Appraisal
- Scrubbing Robot
- Project List Attached

## VI. VISITORS' COMMENTS

## VII. ADJOURNMENT